

Consignor's Corner: Helpful Info for the Spring Sale

Welcome to B.B.'s Closet!

Our Location

We're excited to tell you that we are having the sale at the VFW Hall in Manville again this Spring.

CPSC urges caution and strict adherence to US safety standards and recalls

Clothing, toys, baby gear etc. may **not** contain lead in excess of limits set by the CPSC and must be safe. BB's Closet will NOT sell items on the list of recalled items or that might contain lead. CONSIGNORS ARE RESPONSIBLE FOR MAKING SURE THE ITEMS YOU SELL ARE NOT RECALLED OR DEEMED AS HAZARDOUS BY THE CPSC and we've updated our consignor agreement to reflect your responsibility in this area.

Item Limits

Due to the overwhelming amount of merchandise that we receive and given our growing number of consignors, we will continue to limit the number of items for the Spring Sale to **300 items** per consignor. To allow for greater variety, we are also requiring that consignors be limited to bringing **5 duplicate** or exact same items. Maternity, shoe and infant clothing categories have individual limits in order to offer only your absolute highest-quality items. **Each consignor is limited to 15 maternity items, 12 pairs of Spring/Summer shoes (shoes that are attached and sold as part of an outfit are not counted in the limit), and 40 total infant items per gender in sizes 0-24 months.** The infant limit does not include outerwear, swimwear or sports/dancewear. Please adhere to these limits; "Send your best and leave the rest."

Reminders & Helpful Tips for Selecting/Entering in your Items

- **Quality and Presentation Counts!** Items that are clean, pressed, smell fresh and in **excellent** condition will be the ones that sell – those that are not... won't be accepted at check-in and don't even make it to the sales floor! ***We check quality closely and carefully, please make sure you do too!*** For additional tips please visit our website www.bbscloset.com.
- We have some extra **hangers!** Please email us to make arrangements to pick some up before you buy any! First come, first serve!
- My Consignment Manager Tips:
 - **Print code: PL12X4511.** You'll need this to print your tags so keep it handy!
 - MyCM System maintenance takes place everyday from 6:30AM to 7:15AM Eastern Time. If you are cramming to get items entered a day or two before the sale **deadline, Sunday March 11 at 10PM**, please be aware of this scheduled down time.
 - Please keep **item descriptions short and type in lower case**; you will fit more and probably not exceed the space limitation. **YOU WILL NOT BE ABLE TO PRINT YOUR TAGS WITH LONG DESCRIPTIONS.** Please print your tags before the deadline for entering and editing items. Once the deadline passes, you will not be able edit your item's description on those tags that are not able to be printed.
 - Please pick the most appropriate category when entering your items. With our Point of Sale system – sales tax will be automatically calculated at check-out if the item is in a taxable category. Please remember, **the category assigned in MyCM determines the tax status of the item.**
 - Here's a quick reference for your use:

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<u>Clothing & Footwear</u>	Non-Taxable (non- tax categories are clothing, coats, hats, outerwear, shoes, socks and maternity)
<u>Sports Equipment</u> (includes cleats & athletic shoes)	Taxable if worn only in conjunction with a specific sport - including cleats & athletic shoes
<u>Miscellaneous Items:</u> Toys, Baby Gear (Diaper Bags, Exersaucers, Strollers, Swings etc.), Furniture, Room Décor, Books, DVDs, Accessories	All are Taxable

- **Make sure all bar codes on your tags are clear and can be read by our scanners** – no tape, pins, and staples over bar codes – please! Please don't put a duplicate tag over an item that was on the sales floor before – this can create lots of confusion.
- We accept 8 pairs of children's shoes per consignor that are in *excellent* condition and appropriate for Spring/Summer. Please tie all shoes together in pairs so they do not get separated. Loose shoes that are scattered about do not sell!
- We are **not** accepting the following items (see our website for the complete list):
 - Car seats
 - Underwear (unless brand new in package – includes maternity/nursing undergarments – does not include onesies and children's undershirts or socks which must be in excellent condition)
 - Pacifiers, Bottle Nipples, Sippy Cups, Baby manicure and medical kits (unless brand new in package)
 - Toilet training gear (potty seats, etc.)
 - Stuffed Animals unless they talk or move and batteries are provided
- **Wanted:** Our shoppers are continuing to ask for more boys' items and clothing in larger children's sizes – if you have items like this – include them or ask a few moms who have bigger kids or boys to consider consigning!

[Drop off/Check in](#)

At drop off /check in, we will be expecting 4 items from you. The Consignor Agreement, self-addressed stamped envelope, your complete inventory list, and your non-refundable registration fee of \$12. You must have ALL of these items with you at check in or your items will not be accepted at that time and you will need to re-schedule your check in.

[Pick-Up](#)

On Sunday March 18th, ALL consignors must pick up their items between 3-5:00 pm at their specific time slot. The time slots will be mentioned on the BB's closet website on or about when the registration ends. If your items cannot be picked up at your specific time slot, you must call Lori to make other arrangements. **If your items are not picked up at the VFW Hall by 5:30 pm and you have not called to report an unavoidable emergency – your items will become of the property of B.B.'s Closet and will be donated to charity. We apologize but we are no longer able to transport and store your items or make reminder phone calls.**

If you have questions about anything at all – please email us at bbscloset@gmail.com and we will gladly respond to your question. Happy tagging and preparing for the sale! Thanks for participating in the B.B.'s Closet Spring Sale! -- Warmly, Lori and John – B.B.'s Closet Owners